

Uppgjord (dven faktaansvarig om annan) - Prepared (also subject responsible if other)		Nr - No.	
ETK/OSD B. Knezek tel. +385 1 365 42 00		C/LH-98:KNB005	
Dokansv/Godk - Doc respons/Approved	Kontr - Checked	Datum - Date	Rev
ETK/OS		2003-11-20	E
		File	repairen3.doc

Scope

This document instructs on how to fill in the form LZFBA 084 101/2C (Repair Delivery Note). The note shall be attached to a faulty product sent from the site to ETK/ODC/S for repair.

1 GENERAL

The Repair Delivery Note is a two-sided form that has to be filled in. The below stated section numbers correspond with the numbers indicated in the form, see Fig.1.

2 FILLING IN THE FORM

2.1 Official responsible

This column is filled in on site by a staff member, i.e. he writes down his name, exchange identity and telephone number.

2.2 Fault location date

This column is filled in by a staff member on site, i.e. he writes down the date a fault has been discovered.

2.3 Fault

This column is filled in by a staff member on site i.e. he writes down "x" in one of two squares depending on whether it is a probable fault or a confirmed one.

Note: Until the new form is released, instead of the term "probable fault" the term "expected fault" is used.

2.4 Approved

Filled in on site, if necessary.

2.5 Country code

On-site staff member writes down an alphabetic country code in accordance with standard ISO 3166.

2.6 Exchange identity

On-site staff member writes down alphabetic or numeric exchange identity.

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2.7 Status code

On-site staff member adds the third letter: for product in service letter "S", for product under testing letter "T".

2.8 Ordinal number

On-site staff member writes down the ordinal number 0001 - 9999, if required by the number registration system HWS and HWT.

2.9 Product number and revision state

On-site staff member writes down the number and revision state of the product sent for repair. These data can be found on the label or plate containing product factory characteristics.

2.10 Serial number

On-site staff member rewrites product serial number from the label or plate containing product factory characteristics, if there is such a number.

2.11 Assembly number and revision state

On-site staff member writes down the number and the revision state of the product, of which the product sent for repair is an integral part.

2.12 Receiver/sender

On-site staff member writes down the receiver's address, i.e. address of Ericsson Nikola Tesla d.d.

2.13 Information

On-site staff member writes down information that can be important to locate the fault position. He also writes down one of four possible product statuses taking into account the conditions under which the fault has occurred.

GUARANTEE

Guarantee period in progress.

CLAIMS

Newly delivered products where faults have not been eliminated during repair.

DEFECTS

Defects are found on the product.

FAULTY PRODUCT

Fault does not fall into any of the above stated statuses.

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2.14 Repaired/replaced, place, date

This column is filled at Ericsson Nikola Tesla repair department in order to keep records on dates and places of product repair or replacement.

2.15 Sender

This column is on the back of the form sheet and on-site staff member writes down the sender's full address, name and telephone number of the person who has to be notified about the return of repaired product.

2.16 Receiver

On-site staff member writes down the receiver's full address.

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Supply & Invoicing
HW Services
ETK/ODC/S

2.17 Form sample

Fig. 1.